

**Collection Point**

**Hot Coil Finishing**  
Llanwern Works

**Contact Numbers**

Traffic Office: 01633 463525  
HCF: 01633 464131

**YOU MAY BE AUDITED DURING THE LOADING PROCESS**

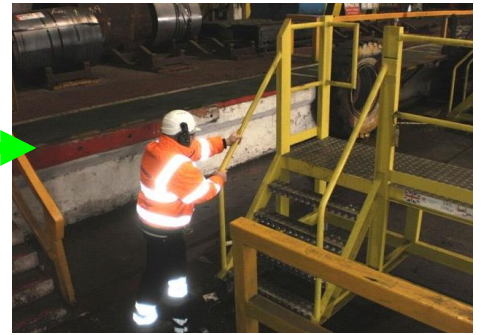
**IF IT'S NOT SAFE, DON'T DO IT!!**



Use the turning circle provided to drive into the despatch bay.



Ensure the Bay is clear of any obstructions and proceed to drive into position. **Ensure your engine is off and handbrake on.**



Push each platform either side of your trailer into position leaving no gap, apply the brakes and check.



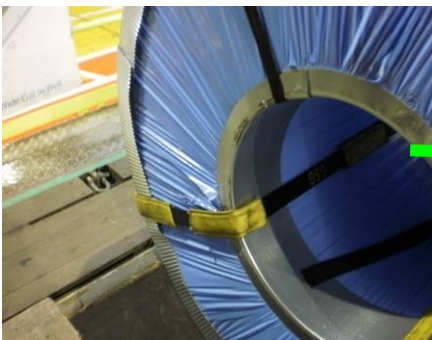
Prepare trailer for loading.



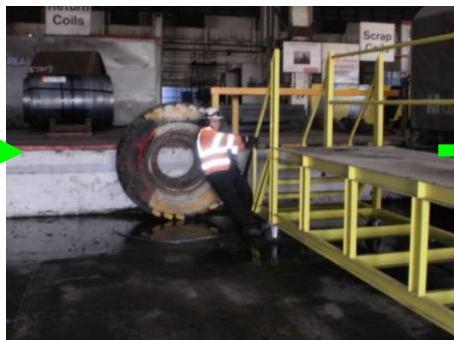
Take collection paperwork to the despatch office opposite the loading area. Follow the designated path.



You **MUST** stand in the adjacent driver 'Safe Zone' during loading.



Secure the load in line with the Tata Load Restraint Guideline LRG008.

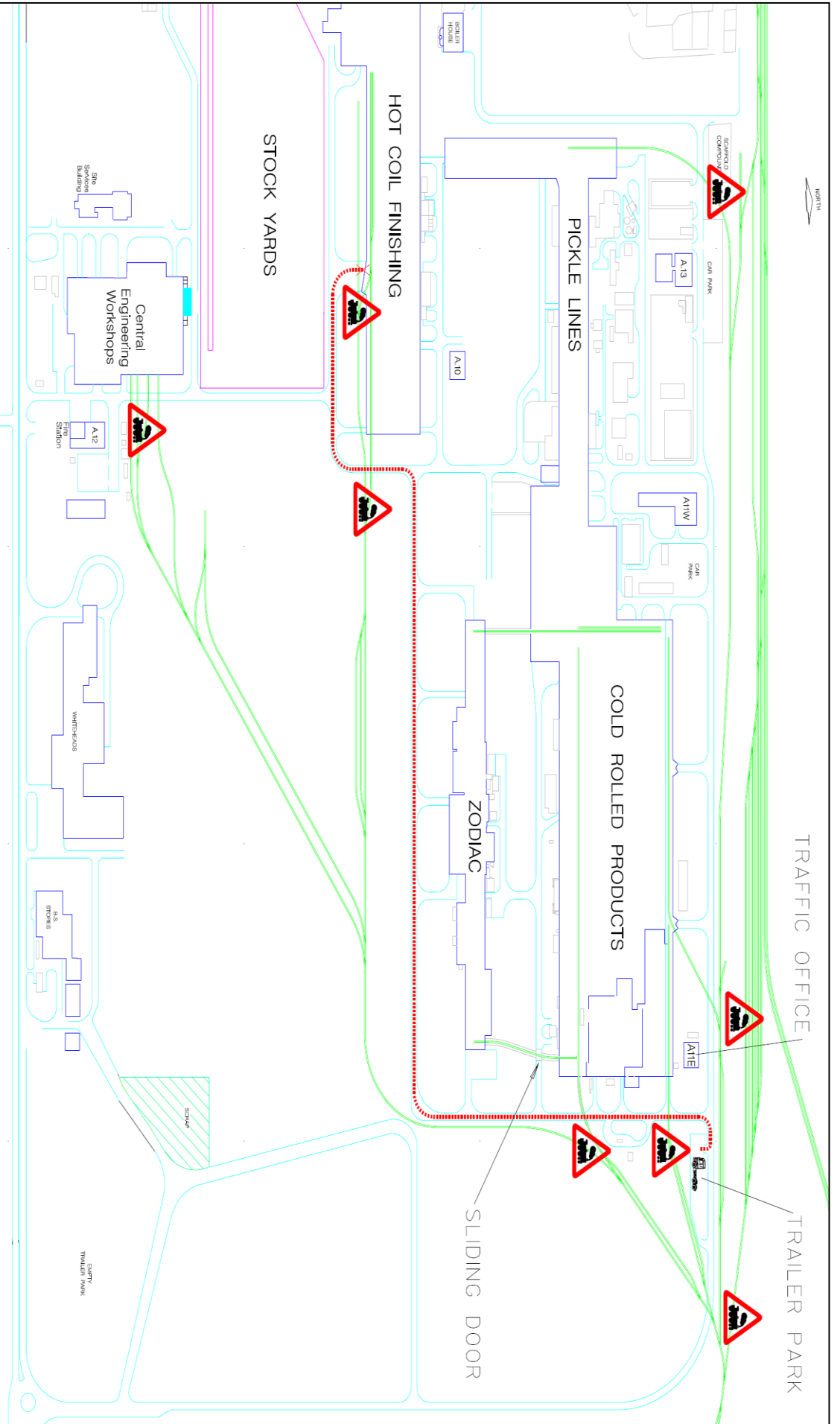


Pull the platforms away from the loading area and apply the brakes.



Return to the Trailer Park to obtain your gate pass.

# COLLECTION PLAN LL HCF



**ATTENTION:** You will cross a number of different Level Crossings on your route to the despatch bay.

Be careful and **DO NOT Proceed** when the Red Lights are showing!!

Please report any near misses to the shift manager, or call +44 1633 755146. If no one is available, please leave a message.